

Auburn Enlarged City School District

OFFICE OF THE SUPERINTENDENT OF SCHOOLS



August 2013

*Harriet Tubman
Administration Building*

78 Thornton Avenue
Auburn, New York 13021-4698

Telephone: (315) 255-8835
Fax: (315) 255-8855


Dear Parents/Caregivers:

The field of public education experienced monumental shifts last year including the adoption of new and more rigorous standards for both students and educators. As a part of these changes for educators, in accordance with Education Law regarding the evaluation of teachers and principals, we are required to provide you with an opportunity to access the individual composite effectiveness scores and final ratings of teachers and principals. Parents/legal guardians may request such information for the principal of the school building and teachers to which their student is assigned for the current school year. Parents/legal guardians wishing to obtain such data must make a **written request** to the Assistant Superintendent for Personnel, Mr. Jeffrey Pirozzolo. You will be required to verify your identity by presenting a photo ID at which time Mr. Pirozzolo will then communicate the data to you verbally. Please send all written requests for principal and teacher evaluation data to:

Mr. Jeffrey Pirozzolo, Assistant Superintendent for Personnel
Harriet Tubman Administration Building
78 Thornton Avenue
Auburn, New York 13021

Thank you for your continued patience and cooperation.

Sincerely,



Constance D. Evelyn
Superintendent of Schools