

Auburn High School



Student Advisor Application

Instructions: Please print and provide all the information requested.

Name: _____

Address: _____

Social Security Number (for fingerprinting purposes): _____

Home phone: _____ Cell Phone: _____ Work Phone: _____

Education:

High School: _____

College: _____ Years completed (circle): 1 2 3 4 +

Employment:

Are you employed? Yes _____ No _____ Retired _____ Student _____

Working hours and days: _____ How long employed: _____

Most recent or current employer: _____

Job Title: _____ Location: _____

Supervisor: _____ Phone number: _____

Why would you like to be an Auburn High School Student Advisor and how will you positively contribute to the program (additional sheets may be attached): _____

Please list any hobbies, interests, or skills (additional sheets may be attached): _____

Being a student advisor may require approximately 1-2 hours per week.

The Auburn Enlarged City School District is required to check on individuals working with our students. This is done through fingerprinting. The district will pay for this required service.

- Please note that all current Auburn School District employees are exempt from the fingerprinting requirement.

If accepted as an advisor, I agree to the following expectations:

- Listen to the needs and expectations of student(s).
- Work with the student to help develop realistic and obtainable goals.
- Offer suggestions and feedback.
- Be committed to serve as a resource to the student.
- Encourage the student to explore new areas.
- Follow up on commitments made to the student.
- Contact the student if you are unable to attend scheduled meetings.
- Maintain regular contact with the student.
- Contact the student if you have not heard from him or her recently.
- Contact the school counseling office at 255-8338 if there is a concern with the mentor relationship.
- Please note that all meetings and interactions must occur at Auburn High School between the hours of 7:45am and 3:00pm. It is suggested that they take place in the Counseling Office.
- In the event that you want to see a student off campus, written permission is required by the parent/guardian.
- It is important to recognize that students cannot be transported in personal vehicles. In the event that you choose to do so, you are assuming personal liability.

Signing this application indicates that you understand and can work within the above expectations and that all information you provided is accurate.

Signature: _____ Date: _____

Applications may be returned to: Auburn High School, Attn. Steve Crosby, 250 Lake Avenue, Auburn, NY 13021. If you have any questions, contact Steve Crosby at 315-255-8314 or Annie Hoff, Counseling Secretary, 255-8338.