



Auburn Enlarged City School District

To all Parents/Guardians:

The Auburn Enlarged City School District needs your help in locating and identifying students that reside in the district and who may have a disability that interferes with their ability to make expected progress in school. If you suspect your child(ren), ages 3-21, has a disability that may impact his/her progress in school, and he/she does **NOT** currently receive special education services, please fill out the form below and send it to:

Auburn Enlarged City School District
Attention: Laura Owen, Director of Special Education
78 Thornton Ave.
Auburn, NY 13021

The Special Education Office will contact you by letter or phone to assist you with the next steps in the process of determining if your child(ren) is eligible for classification with an educational disability and the necessary services to support him/her to make expected progress in school.

Parent/Guardian name(s):

Address:*

Phone:* (home) _____ (work) _____

Relationship to child: _____

Child's name: _____

Child's Birth Date: _____ Current School: _____ Current Grade: _____

Suspected Disability: _____

Child's name: _____

Child's Birth Date: _____ Current School: _____ Current Grade: _____

Suspected Disability: _____

If additional space is needed, please use the back of this form

*Please make every effort to keep address and phone number current for your child by contacting the school secretary to report any changes.